

# 2nd Grade – Mrs. Harris

My name is Mrs. Harris and it is truly a blessing and a privilege to be your child's 2<sup>nd</sup> grade teacher this year. Here are a few important reminders from PCA:

COMMUNICATION – Each day your child will bring home their Take-Home folder. One side will be labeled, "Take Home", and the other will be labeled "Return to School." Any communication such as student classwork, How I Act tally report, permission slips and similar items will be placed in the appropriate pocket of the Take Home folder. It is important for parents to look at this folder as often as possible to be aware of their child's progress. If there are any classwork concerns or items that require parents' immediate attention, I will send out an email directly regarding the issue. Email is my preferred form of communication and if possible, please send a test email with your child's name in the subject line to [aharris@pcalions.org](mailto:aharris@pcalions.org). If a serious issue arises, we will arrange a parent/teacher meeting.

HOMEWORK – Students will have adequate time to complete seatwork in class, but if it is not completed during class time, it will come home as homework. Students will record their assignments on the Daily Work Log. Every Friday there will be a Spelling Test and Bible Quiz (memory verse and questions about the lessons that week). Students will be working on their Spelling List and verse each day during the week. On Thursdays, we will have a practice spelling tests to get us ready for Friday tests. Students will record the upcoming test/quizzes for other subjects (arithmetic, science, penmanship, etc.) in the Daily Work Log usually a few days ahead of the actual tests/quizzes.

CLASSROOM MANAGEMENT Providence Christian Academy uses the "How I Act" tally system for behavior accountability. The

full explanation of this disciplinary approach can be found in the Student-Parent Handbook (p.33) available on the PCA website, under School Forms. Your parent packet will include information about this system as well a sample copy of the How I Act tally report that will be filled out daily and that will require a weekly parent signature. Your children will be instructed in the first weeks, and periodically, reminded of our classroom rules and expected behavior. The reward for positive behavior is a Friday hunt through our class treasure chest, where students can pick a prize of their choice. When possible, parents are encouraged to contribute to the class treasure chest by dropping off age appropriate items such as colorful pencils, pens, erasers, mini toys, etc.

READING – I would encourage all parents to read with your children as much as possible. When your child completes reading a book at home, please send a note in the Take Home folder with a book title and author name. I will not only recognize the child in front of the class, but also reward them with a certificate and a prize from our class treasure chest.

DRESS CODE – PCA follows appropriate dress code for all students. Please refer to the 'Dress Code' section of the PCA the Student-Parent Handbook for detailed information about required and acceptable student uniform. Students will help in this effort by participating in the classroom 'uniform check' every day as a part of our regular morning routine. As a reminder, Wednesdays are reserved for Chapel Day here at PCA and this requires Chapel (logo) Dress code to be observed.

SUPPLY LIST – School supply lists are posted on the PCA website. In our classroom, each student will have a bin for his/her school supplies and I will notify you, if and when, their supplies need to be replenished.

I am looking forward to a very blessed and fabulous school year!

Blessings,

Mrs. Harris

[aharris@pcalions.org](mailto:aharris@pcalions.org)