



Providence Christian Academy

Home of The Heart Changer
4258 Burrough Dr, Suite 300, Warrenton, VA 20187
(Tel) 540-349-4989 www.pcalions.org



Preparing Minds for Action, Lives for Service (1 Peter 1:13)

Registration Fees

- There is a \$175.00 non-refundable registration fee for each child. \$225 after May 31st.
- Registration fees must be paid at the time the application is received.

Tuition Fees

Grade	Tuition	Activity Fees	2 Installments	10 Installments	11 Installments	12 Installments	Check all that apply
6-12	9100	500	4550	910	827.27	758.34	
1-5	8600	450	4300	860	781.82	716.67	
K5 Full Days	8000	400	4000	800	727.27	666.67	
K3 & K4 (5 days)	7600	300	3800	760	690.91	633.33	
K3 & K4 (5 1/2-days)	6600	300	3300	660	600	550	
K3 & K4 (3 days)	6100	300	3050	610	554.55	508.33	
K3 & K4 (3 1/2-days)	5600	300	2800	560	509.10	466.67	

Activity fees are due by August 1st and must be paid before the first day of School in order for the student to attend class.

Seniors Only – There is a \$500.00 Senior’s fee that covers graduation costs, Jr/Sr Banquet and Senior Trip. This is a mandatory fee for all Seniors.

Financial Responsibility Statement

Providence Christian Academy is a non-profit ministry that relies primarily on timely tuition installments to maintain affordable tuition rates. It is imperative that tuition installment payments are received **on time**. Payments can be dropped off in the tuition box, paid online through your bank, or mailed to 4258 Burrough Drive, Suite 300, Warrenton, Virginia, 20187. Activity fees include Lab Fees, Testing Fees, and miscellaneous items throughout the year.

Payment Policy Tuition/Fees

- Accounts must be kept current.
- Registration fee is due upon receipt of application or re-enrollment.
- Tuition must be paid in full, or payments may be made in monthly installments.
- Activity fees must be paid in full by August 1, 2024.
- Installments must be made by the 1st of every month unless the balance is paid in full.
- After 45 days of non-payment, a 7½ % fee will be added to all past due accounts.
- All accounts must be paid in full by May 15, 2025.
- Cost of collection shall be the responsibility of the parents/guardians who sign below.
- School records will not be released until all accounts are paid in full.
- Students will not be allowed to register for the upcoming year if accounts are not current.

Tuition Discounts:

- Full Tuition is paid on the eldest child. Discount is given on the youngest child.
 - 5% for 2nd child
 - 15% for 3rd child
 - 25% for 4th child
 - 5th and each additional child are Free.
- Full Time Pastor 20%, Part Time Pastor 10%, Active Military 10%, Active Police/Fireman 10%
- Tuition, registration, and student fees paid by May 31, 2024, will receive a 5% discount on tuition.
- Part-time students receive no discounts.

Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the word of truth.

(11 Timothy 2:15)



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Late Payment Fee/Returned Checks

- A late fee of \$25.00 will be added for payments received after the 5th of the month.
- Any check returned by the bank for insufficient funds will necessitate an additional service charge of \$25.00.

Refund Policy

- **Parents are obligated to pay full tuition if a student is withdrawn after enrolling.**
- Registration and Activity fees are non-refundable.
- Student accounts must be paid in full at the time of withdrawal before school records will be released.

Sports Fees

- All sport fees are due before the first day of practice.
- PCA sport fees: \$175.00.

Tuition Payment Options (One option must be checked)

- PAYMENT IN FULL by 05/31/24** – A 5% discount may be deducted from the annual tuition if payment is received by May 31, 2024. (Full payment includes tuition, registration, and activity fees.)
- TWO INSTALLMENTS** – August 1, 2024 and January 3, 2025. (This does not include registration and activity fees. **Registration fees are due at the time of enrollment; activity fees must be paid before the 1st day of school.**)
- TEN MONTH INSTALLMENT PLAN** – Installments begin August 1, 2024 and conclude May 1, 2025. (This does not include registration and activity fees. **Registration fees are due at the time of enrollment; activity fees are due before the 1st day of school.**)
- 11 MONTH INSTALLMENT PLAN** – Installments begin July 1, 2024 and conclude May 1, 2025. (This does not include registration and activity fees. **Registration fees are due at the time of enrollment; activity fees are due before the 1st day of school.**)
- 12 MONTH INSTALLMENT PLAN** – Installments begin June 1, 2024 and conclude May 1, 2025. (This does not include registration and activity fees. **Registration fees are due at the time of enrollment; activity fees are due before the 1st day of school.**)

*If a man makes a **vow** to the LORD, or swears an **oath** to bind himself by some agreement, **he shall not break his word; he shall do according to all that proceeds out of his mouth.** (Numbers 3:20)*

Statement of Responsibility

I/We, _____ and _____, have read the above information and agree to comply with the policies of and financial obligations to Providence Christian Academy.

Father/Guardian Signature: _____ Date: _____

Mother/Guardian Signature: _____ Date: _____

*Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the word of truth.
(II Timothy 2:15)*