

# PCA Admissions Process

## Admissions Commitment



The **Providence Christian Academy** (PCA) admissions process does not discriminate on the basis race, color, national and ethnic origin. All qualified students will receive fair consideration for admissions to PCA. Each and every student is accorded all the rights, privileges, and equal access to programs and activities accorded or made available to students of the school. The PCA non-discrimination policy extends to the administering of its educational policies, admission policies, athletic and other school-administered programs.

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## Admissions Process

The **Providence Christian Academy** admissions process is a two-step process:



1. **An interview with the Headmaster.** Admission to PCA is based upon evidence of academic ability, a favorable interview, and available space. Because students have

differing abilities and maturation rates, **Providence Christian Academy** accepts the obligation to work with a child and family to determine proper placement of the child. The parent's acceptance of school guidelines is a requirement for admission. The **Providence Christian Academy** Headmaster is the final authority for admissions decisions.

2. **Submit Admissions Forms**. The admissions forms listed below are completed and submitted to the school by the parent along with the non-refundable registration fee. Please allow sufficient time for your forms to be reviewed and approved, preferably a minimum of 60 – 90 days before the start of the upcoming school year. We will gladly expedite the admissions process as necessary, but it does complicate our planning, budgeting, and hiring of teachers for the new school year.

## **Admissions Timeline**

Please allow sufficient time for an interview to be scheduled and for your child's admissions forms to be reviewed and approved. Ideally, please submit all admissions forms 60 – 90 days before the start of the upcoming school year. We will gladly expedite the admissions process as necessary, but it does complicate our planning, budgeting, and hiring of teachers for the new school year. If your child's admissions forms are submitted shortly before the school year, there is also the risk that we will not have space for your child and it will be too late to hire additional faculty. So we greatly appreciate receiving admissions forms and early as possible.

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# Admission Forms

Forms for admission are available on the [School Forms](#) page.